

Grant Program Requirements:

Technical Service Area Grants:

Nonpoint Engineering Assistance Program (State General Fund)

Accelerated Implementation – Enhanced Shared Technical Services Grants (Clean Water Fund)

1. Match

No match is required.

2. Grant Work Plan

A work plan shall be developed in eLINK and must be approved before execution of the grant agreement. The work plan shall reflect each eligible activity that will be implemented, a description of the anticipated activity outcomes or accomplishments, and grant funding amounts to accomplish each of the activities.

3. Eligible Activities

The primary purpose of activities funded with TSA Program grants is to provide shared engineering and other critical technical services. Eligible activities are split into the following five categories:

- a. **Technical and Engineering.** Shared engineering and other critical technical services in accordance with the approved grant work plan. Eligible activities include but are not limited to: 1) Engineering – technical site assessments, surveys, preliminary analysis and designs, final designs, construction supervision, installation, inspection, and completion of projects, and 2) other technical services.
- b. **Project Development and Support.** Eligible activities include civic engagement, public outreach, initial contacts, actions, and activities with landowners and/or partners, preliminary information gathering, conservation marketing, and other shared services.
- c. **Administration and Coordination Activities.** Eligible activities include the administrative costs of the host district(s) and fiscal agent in accordance with the approved grant work plan, including coordination with the TSA Board and staff, member SWCDs, and partners.
- d. **Education and Information.** Eligible items and expenses include training provided to TSA staff as well as the associated costs of developing and providing technical training based on regional needs to member SWCDs and partners approved in the grant work plan.
- e. **Equipment and Supplies.** Eligible expenses include necessary equipment, hardware, software, and supplies, in accordance with the approved grant work plan.

4. Allowable and Unallowable Costs

Allowable costs are costs solely incurred through project activities that are directly related to and necessary for producing the project outcomes described in the work plan. Grantee is required to account for the staff time charged to BWSR grants in order to track the expenditure of grant funds and match to ensure the use of the funds is consistent with applicable State and BWSR requirements.

Unallowable costs include but are not limited to:

- Bad debts, monetary settlements and judgements, late payment fees, and investment management fees
- Donations, fundraising, sponsorships, and acknowledgements
- Entertainment, gifts, prizes, and decorations
- Alcohol
- Interest on loans not authorized under state statute
- Loans of BWSR grant funds
- Lobbying, lobbyists, and political contributions
- Merit awards and bonuses

5. Grant Management and Reporting

Eligible activities include local grant administration, management, and reporting that are directly related to and necessary for implementing the project or activity associated with the grant. Grantee is required to report on the outcomes, activities, and accomplishments.