

SWCD Milestones:

- 1. BWSR reviews package & confirms eligibility
- 2. BWSR & SWCD sign work order
- 3. SWCD requests title commitment
- 4. Preliminary title/AGO review

Submit
Application
Package

2-4+ months

Agreement
Signature /
Survey
Requested

- 5. BWSR emails Agreement to SWCD
- 6. Landowner signs Agreement; SWCD emails to BWSR
- 7. BWSR signs Agreement; sends copy to landowner & SWCD
- 8. SWCD requests easement boundary survey

2-4 months

Boundary
Surveyed /
Title Cleared

- 9. Survey completed; boundary approved; CEFW updated
- 10. SWCD drafts conservation plan & emails for BWSR review
- 11. Title cleared/final AGO review; conservation plan approved
- 12. BWSR mails final documents to SWCD for landowner signature

3-4+ months

Easement
Signed &
Recorded

- 13. Landowner signs easement & conservation plan
- 14. Title company records & prepares policy; SWCD mails to BWSR
- 15. AGO final approval (~3 weeks), then easement paid within 30 days
- 16. SWCD requests reimbursement after payment notification

3-4 months

Easement Paid
& SWCD
Reimbursed

- 17. SWCD adds RIM signs to signposts installed by surveyor
- 18. SWCD performs site inspections based on annual list sent by BWSR

RIM Easement
Acquisition
Framework

Drinking Water
Program Process

