Alliance Application and Review Process Checklist

Application Entry

Producer application fully inputted into dashboard

FSA Docs

Obtained Subsidiary report, FSA maps, and Producer Farm Data Report for applicant on relevant acres

Eligibility Review

Review above FSA docs to ensure names, addresses, acres, Farm and tract numbers match with application. Ensure it is logical for the planned practice on the ground offered in the application and timing of implementation aligns with practice requirements.

SUBSIDIARY PRINT

Confirm:

- Last Updated Date" in the "Summary Eligibility Information" section is within the current Federal Fiscal Year (October 1– September 30).
- When payments to the producer span more than one Federal fiscal year, an updated Subsidiary Print will be required to ensure status is still compliant.

Confirm that the following match Alliance records:

- Name
- County
- State
- Address

With LLC's you may see an individual's name under "Member Data", but not all Subsidiary Prints have this section. If the applicant is signing up as an entity but requesting the payment and the W9 submittal is to an individual, please obtain the individuals Producer Farm Data Report to verify the individual's name and address and ensure it matches the W9 address.

Alternatively, for entities, we can request their CCC-902E document from FSA to verify the individual is a member of the entity.

Confirm that the boxes in highlighted are indicated as below.

United States Department Of Agriculture Farm Service Agency Producer Subsidiary Print

Farmer, John

PO Box 1 Monticello, AR 11111

Phone Number: none

Date: 06-20-2019

SCIMS Information

Business Type Information

2019 Individual 2018 Individual Citizenship Country - UNITED STATES Resident Alien Flag - N/A

SCIMS Links Drew - Arkansas

Summan, Eligibility Informa

Summary Eligibility Information Recording County: Drew - Arkansas Office Phone: (870)367-8400 x2 Should list

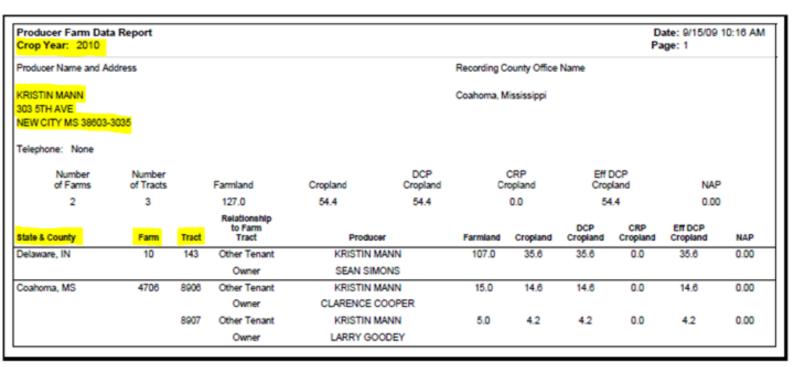
419 W GAINES ST NTICELLO, AR 71655-4723

Office Phone: (870)367-8400 x2	Certified MONTICELLO, AR 71655-4723	
	2019	2018
AD-1026	Not Filed	Not Filed
First Time Producer Filing AD-1026	No	No
Date First Time Filing AD-1026		
Affiliate Violation for RMA	No	
Actively Engaged Determination	Not Filed	Not Filed
Actively Engaged - 2002 Farm Bill	Not Filed	Not Filed
AGI - 75% Rule	No	No
AGI - 2014 and 2018 Farm Bills	Not Filed	Not Filed
AGI - 2008 Farm Bill - Commodity		
AGI - 2008 Farm Bill - Direct \$750,000		
AGI - 2008 Farm Bill - Direct \$1 Million		
AGI - 2008 Farm Bill - Conservation	Not Filed	Not Filed
AGI - 2002 Farm Bill	Not Filed	Not Filed
Seginning Farmer or Rancher	No	No
ash Rent Tenant Determination	Awaiting Determination	Awaiting Determination
Cropland Factor	0.0000	0.0000
Conservation Compliance-Farm/Tract	In Compliance	In Compliance
Highly Erodible Land Conservation	Compliant	Compliant
Planted Converted Wetland	Compliant	Compliant
Converted Wetland	Compliant	Compliant
Controlled Substance	No Violation	No Violation
Delinquent Debt	No	No
ederal Crop Insurance	Requirements Not Met	Requirements Not Met
oreign Person	Not Applicable	Not Applicable
raud - including FCIC Fraud		
Gross Revenue for Disaster		
Gross Revenue for NAP		
imited Resource Farmer or Rancher	No	No
VAP Non-Compliance	Compliant	Compliant
Permitted Entity - 2002 Farm Bill	Yes	Yes
Person Eligibility - 2002 Farm Bill	Not Filed	Not Filed
DA - Racial, Ethnic or Gender	No	No
SDA - Racial or Ethnic but NOT Gender	No	No

PRODUCER FARM DATA REPORT

Confirm from the Farm/Tract Information:

- Farm(s)/Tract(s) and county match Alliance records
- Alliance applicant is an Owner, Operator, or Other Tenant of the Farms(s)/Tract(s) under contract with Alliance, if records haven't been updated yet, note this on the PFDR
- Name and address matches application entry
- Recording County Office name will also be listed



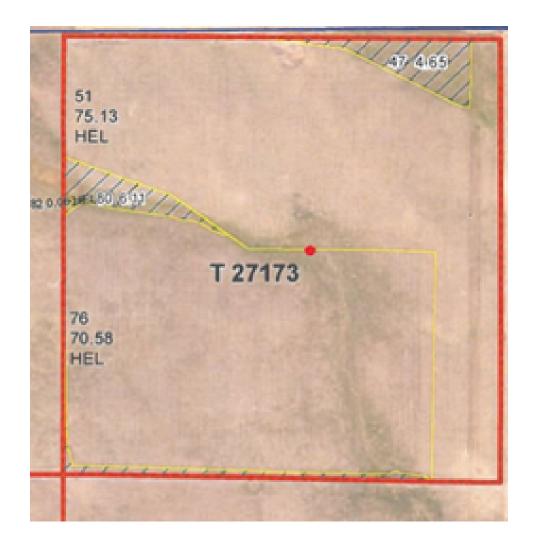
MAP

Confirm that the following match Alliance records:

- County
- State
- Farm(s)/Tract(s)/Field Number(s)
- Acres applied for under Alliance are available within the designated Farm/Tract/Field numbers
- Ensure practice makes sense for land and 12 month timeframe (not planting cover crops on a farmstead or planning prescribed grazing for 2024, etc.)

The farm and tract numbers will be listed in the top right corner of the map print out.

In the example below, Tract is T27173, "51, 75.13, HEL" indicates that the Field Number is 51, the field is 75.13 acres of highly erodible land (HEL).



If the review finds errors, contact producer and edit to match FSA records

If the review finds no errors continue

Upload

Scan and upload the:

Subsidiary Report

FSA Maps

Producer Farm Data Report

Setting Application Status

Everything aligns with FSA records, meets eligibility and technical review - Recommend

Missing info, doesn't match FSA records, doesn't meet eligibility and/or technical review - Not Recommended		