

Effective Presentations

WebEx Links and Log-in Information

September 21 Attendee Link and Password:

Event address for attendees:

<https://minnesota.webex.com/minnesota/onstage/g.php?MTID=efe4ab8174196fcb9f2b34c5d341d802>

and password is webex

September 26 Attendee Link and Password:

Event address for attendees:

<https://minnesota.webex.com/minnesota/onstage/g.php?MTID=ed8e1bb7edb7144903389a4fdb58f165>

and password is webex

Logging into WebEx:

1. You can log into WebEx 15 minutes before the scheduled event.
2. Use the link above to join. The password is webex. There is a different link for each of the two days.
3. If you are having difficulty logging in, please contact Roxie. Her phone number is in the upper right-hand corner of this attachment.
4. Follow the instructions on the screen. If you have more than one option to join WebEx, select **"Run Temporary Application."** This will be a blue link at the bottom of the page below the options in the boxes. You may need to scroll down to the bottom of your screen to see this link.
5. If you are having difficulty logging in and have another browser to use, it is suggested you try a different browser.
6. You will be prompted to select your audio connection. Select either "Call Me" or "Call Using Computer."
It is suggested to NOT select "I Will Call In" if that option is given. "I Will Call In" requires additional information to be entered, audio may not be as clear, and there may be a lag time with WebEx audio.
7. If you select **"Call Me"** you will be prompted to enter the phone number you would like to be called back at. Your phone will ring to connect you to the event. Press "1" when prompted.
8. If you select **"Call Using My Computer"** you may use either computer speakers or a headset connected to your computer. It is preferred you use a headset to minimize the possibility of feedback.