## **METRO WATERSHED DISTRICT and WMO PERFORMANCE STANDARDS**

## **LGU Name:**

9		Performance Standard		Level of Review	Rating	
Performance Area	*	High Performance standard	I Annual Compliance II BWSR Staff Review &		Yes, No, or Value	
		Basic practice or statutory requirement				
		(see instructions for explanation of standards)		Assessment (1/10 yrs.)	YES	NO
		Activity report: annual, on-time		1		
Administration		Financial report & audit completed on time		ı		†
		Drainage authority buffer strip report submitted on time				
		eLINK Grant Report(s): submitted on time				
		Rules: date of last revision or review - Please enter month/year (i.e., 01/20)		<u>.</u> 		
		Personnel policy: exists and reviewed/updated within last 5 years		II		
		Data practices policy: exists and reviewed/updated within last 5 years		II		
		Manager appointments: current and reported		II		
		Consultant RFP: within 2 yrs. for professional services		II		
		WD/WMO has resolution assuming WCA responsibilities and appropriate delegation resolutions as warranted (N/A if not LGU)		П		
		WD/WMO has knowledgeable & trained staff that manages WCA program or has secured qualified delegate. (N/A if not LGU)		II		
	*	Administrator on staff		II		
	*	Board training: orientation and continuing education plan, record for each board member		II		
	*	Staff training: orientation and continuing education plan and record for each staff		II		
	*	Operational guidelines for fiscal procedures and conflicts of interest exist and current		II		
	*	Public drainage records: meet modernization guidelines		II		
Planning		Watershed management plan: up-to-date		I		
		City/twp. local water plans not yet approved		II		
		Capital Improvement Program: reviewed every 2 years		II		
		Maintains an active advisory committee during plan development		I		
	*	Strategic plan or self-assessment completed in last 5 years		II		
	*	Strategic plan identifies short-term priorities		II		
Execution		Engineer Reports: submitted for DNR & BWSR review		II		
		WCA decisions and determinations are made in conformance with all WCA requirements. (if delegated WCA LGU)		П		
		WCA TEP reviews & recommendations appropriately coordinated. (if delegated WCA LGU)		II		
	*	Certified wetland delineator on staff or retainer		II		
		Total expenditures per year (past 10 yrs.)		II	see	below
	*	Water quality trends tracked for key water bodies		II		
	*	Watershed hydrologic trends monitored / reported		II		<u> </u>
Communication & Coordination		Website: contains information as required by MR 8410.0150 Subpart 3a, i.e. as board meeting, contact information, water plan, etc.		II		
	*	Maintains a functioning advisory committee that meets a minimum of once per year		II		
		Communication piece: sent within last 12 months		II		<u> </u>
		Communication Target Audience:				
	*	Track progress for Information and Education objectives in Plan		II		
	*	Coordination with County Board, SWCD Board, City/Township officials		II		
	*	Partnerships: cooperative projects/tasks with neighboring organizations, such as counties, SWCDs, WDs, tribal governments, Non-Government Organizations		II		<u> </u>
Year						
Expenditures						
Expenditure						