**STATE OF MINNESOTA**

***Before the*  
<DRAINAGE AUTHORITY NAME>  
SITTING AS THE DRAINAGE AUTHORITY FOR   
<NAME OF DRAINAGE SYSTEM>**

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| **In the Matter of:**  **the Petition to <Name of Project> <Name of Drainage System>** | **HEARING NOTICE** |

PLEASE TAKE NOTICE, the Board of <Commissioners/Managers> of the <name of drainage authority>, sitting as the drainage authority for <name of drainage system> will hold a hearing at \_\_:00 a.m./p.m. on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_, \_\_\_\_\_, at the <name of meeting room> at the <location of meeting>, <street address> , <city>, MN <zip>. The drainage authority has received a petition pursuant to Minn. Stat. § 103E.535 alleging that <name of contractor’s> contract for <name of drainage project> to <name of drainage system> is one-half or more complete and the contractor is not in default. The petition requests that an order be made to pay 40 percent of the retained value of work and material. The purpose of the hearing is to consider the petition for partial payment of retained value submitted by the contractor for the <name of drainage project> to <name of drainage system> pursuant to Minn. Stat. § 103E.535. At the hearing, the drainage authority shall hear all parties interested. If the drainage authority determines that the facts in the petition are correct, the work has been performed in a satisfactory manner, and a portion of the retained percentage may be released without endangering the interests of affected counties, the drainage authority shall issue findings and may order not more than 40 percent of the retained value of work and material to be paid.

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Board Chair