Minnesota Wetland Conservation Act

Notice of Application

Local Government Unit: County:
Applicant Name: Applicant Representative:
Project Name: LGU Project No. (if any):

Date Complete Application Received by LGU:
Date this Notice was Sent by LGU:
Date that Comments on this Application Must Be Received By LGU¹:

WCA Decision Type - check all that apply
☐ Wetland Boundary/Type ☐ Sequencing ☐ Replacement Plan ☐ Bank Plan (not credit purchase)
☐ No-Loss (8420.0415) ☐ Exemption (8420.0420)
Part: □ A □ B □ C □ D □ E □ F □ G □ H Subpart: □ 2 □ 3 □ 4 □ 5 □ 6 □ 7 □ 8 □ 9

Replacement Plan Impacts (replacement plan decisions only)
Total WCA Impact Area Proposed:

Application Materials
☐ Attached ☐ Other¹ (specify):

Comments on this application should be sent to:
LGU Contact Person:
E-Mail Address:
Address and Phone Number:
Decision-Maker for this Application:
☐ Staff ☐ Governing Board/Council ☐ Other (specify):

Notice Distribution (include name)
Required on all notices:
☐ SWCD TEP Member: ☐ BWSR TEP Member:
☐ LGU TEP Member (if different than LGU contact):
☐ DNR Representative:
☐ Watershed District or Watershed Mgmt. Org.:
☐ Applicant (notice only): ☐ Agent/Consultant (notice only):

Optional or As Applicable:
☐ Corps of Engineers:
☐ BWSR Wetland Mitigation Coordinator (required for bank plan applications only):
☐ Members of the Public (notice only): ☐ Other:

Signature: Date:

This notice and accompanying application materials may be sent electronically or by mail. The LGU may opt to send a summary of the application to members of the public upon request per 8420.0255, Subp. 3.

Commented [A1]: NOA - This form is only for WCA decision types listed below and should not be used for WCA determinations (see WCA Determination Notification Form).

Commented [A2]: County - For locational information only and irrespective of LGU.

Commented [A3]: Applicant Rep. - Include applicant representatives and their affiliation if any. For example, “John Doe, ABC Consultants”.

Commented [A4]: Project Name - If not provided by applicant, create unique name for easy reference. Consider using some combination of applicant name, address, and project type for the name (i.e. Smith’s CRS Driveway, Jones’ Sect. 4 Ditch Maintenance, etc.).

Commented [A5]: Complete Appl Received Date - WCA decision timeline starts from this date.

Commented [A6]: Notice Sent Date - Must be within 15 business days of receipt of complete application. If late, enter actual date and continue with noticing.

Commented [A7]: Comment Period - Minimum 15 business days for Boundary/Type, Sequencing, Replacement and Bank Plan applications. No minimum requirement for No-Loss and Exemption applications. Seek input from TEP members on reasonable comment period length.

Commented [A8]: Decision Type - If unknown by applicant, select the decision type(s) you think apply. It is not critical that the NOA and NOD decision types match if the review process results in changes. Check all that apply. For example, if an unapproved delineation is submitted as part of the replacement plan, check both.