

Job Posting

Job Details

Job Title Forestry Stewardship Coordinator - State Program Administrator
Coordinator
Location Brainerd

Job ID 32421
Full/Part Time Full-Time



BWSR is the state soil and water conservation agency, and it administers programs that prevent sediment and nutrients from entering our lakes, rivers, and streams; enhance fish and wildlife habitat; and protect wetlands. The 20-member board consists of representatives of local and state government agencies and citizens.

Job Details

Job Class: State Program Administrator, Coordinator

Working Title: Forestry Stewardship Coordinator

Who May Apply: Open to all qualified job seekers
Date Posted: 05/07/2019
Closing Date: 05/20/2019
Hiring Agency/Seniority Unit: Water & Soil Resources Board
Division/Unit: BWSR Northern Region
Work Shift/Work Hours: Day Shift
Days of Work: Monday - Friday
Travel Required: Yes
Salary Range: \$30.25 - \$44.98/hourly; \$63,162 - \$93,918/annually
Classified Status: Unclassified
Class Option: Soil and Water Resources
Bargaining Unit/Union: 214 - MAPE
Work Location: Brainerd
Employment Condition: Full-Time, Limited
FLSA Status: Exempt
Anticipated Start Date: 6/12/2019
Anticipated End Date: 6/12/2020

Connect 700 Program Eligible: No

Job Summary

Job Summary

This interagency statewide coordinating position exists between the Board of Water and Soil Resources (BWSR) and the Department of Natural Resources (DNR) to develop watershed based DNR Landscape Stewardship Plans through federal and state funding. This position coordinates the incorporation of the DNR Landscape Stewardship Plan information into comprehensive watershed management plans developed through the BWSR One Watershed, One Plan (1W1P) program as provided by authorities in Minnesota Statute 103B. This position assists local government units in prioritizing forest resource issues and concerns, developing measurable goals to address the issues and concerns, developing an implementation schedule, and providing a description of implementation programs available for forestry related restoration and protection activities that can be local government units and landowners.

Qualifications

Minimum Qualifications:

- Bachelor's degree with a major in Forestry, Hydrogeology, Hydrology, Water and Land Management, Environmental or Natural Resources Management, Planning, or a closely-related field.
- Three (3) years advanced professional experience developing comprehensive local water management plans, watershed management plans, landscape stewardship plans, or comprehensive watershed management plans.
- Experience working directly with local government units in forested regions.
- Knowledge of Federal and/or State grant acquisition and administration procedures.
- Ability to communicate to the public orally and in writing.
- Ability to establish and maintain effective relationships with a variety of stakeholders, including state, local, and federal agency staff, board members, and private individuals.
- Valid Class D Driver's License.

Preferred Qualifications:

- Master's degree with a major in Forestry, Hydrogeology, Hydrology, Water and Land Management, Environmental or Natural Resources Management, Planning, or a closely-related field.
- Ability to lead and facilitate public and private meetings, convey information accurately, stimulate feedback and discussion, and confirm decisions made.
- Ability to conduct public speaking engagements with an interesting and informative presentation approach.

Additional Requirements

It is the policy of the Board of Water & Soil Resources that those offered employment submit to the following background check prior to employment. All job offers are contingent upon passing the following components:

1. Driver's License history
2. Employment reference checks will be conducted on all finalists. This may include a review of documentation related to job performance. It also includes contact with the applicant's former employer(s).

Application Details

Why Work For Us

GREAT BENEFITS PACKAGE! The State of Minnesota offers a comprehensive benefits package including low cost medical and dental insurance, employer paid life insurance, short and long term disability, pre-tax flexible spending accounts, retirement plan, tax-deferred compensation, generous vacation and sick leave, and 11 paid holidays each year.

How to Apply

Click "Apply" at the bottom of this page and submit an application/resume that clearly describes how you meet the qualifications listed above. If you are unable to apply online, please contact the job information line at 651.259.3637.

For additional information about the application process, go to <http://www.mn.gov/careers>.

Contact

If you have questions about the position, contact Ryan Hughes at ryan.hughes@state.mn.us or 218.723.4923.

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The State of Minnesota is an equal opportunity, affirmative action, and veteran-friendly employer. We are committed to providing culturally responsive services to all Minnesotans. The State of Minnesota recognizes that a diverse workforce is essential and strongly encourages qualified women, minorities, individuals with disabilities, and veterans to apply.

We will make reasonable accommodations to all qualified applicants with disabilities. If you are an individual with a disability who needs assistance or cannot access the online job application system, please contact the job information line at 651-259-3637 or email careers@state.mn.us. Please indicate what assistance you need.
