



# FY2012 Clean Water Fund Work Plan Development

## *Grant Recipient Webinar Training Session*

**January 11 & 18, 2012**

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BWSR Clean Water Specialists



# Today's Agenda

CWF Policy and Work Plans

What is New in FY2012

Work plan content

Work plan examples

Reporting

Extra: Community Partners



# BWSR Policy and Work plans: A quick review

- **2.0—Match Requirements** -Minimum 25% non-state; (Well-Sealing 50%) Must clearly state match funds in work plan
- **3.1.1—BMPS/CI** – CWS to review assurances on all projects over \$200,000
- **3.1.3—Livestock Waste Management** – Practices limited to FOTG
- **3.4 — Grant Management and Reporting** – Grantees must be in compliance with all BWSR eLINK and website reporting requirements to receive funds.
- **5.1—Technical and Engineering Components** – who is providing TA, what are their credentials and what practice standards are being used.

# What is New in FY 2012





# 50-40-10 Grant Reimbursement

50% up front payment upon work plan completion and grant execution

40% second payment made upon proof from LGU that first 50% spent (any time during grant period)

10% payment when work completed for the grant

NOTE: Partial payments on last 10% for grant agreements with multiple fund types are now able to be made with the new SWIFT program

# Additional Transparency Requirements

- Appropriation language for Clean Water Fund had specific requirements (see Article 5).
- Most of the new requirements will be met with your work plan.
- Conflict of interest considerations.

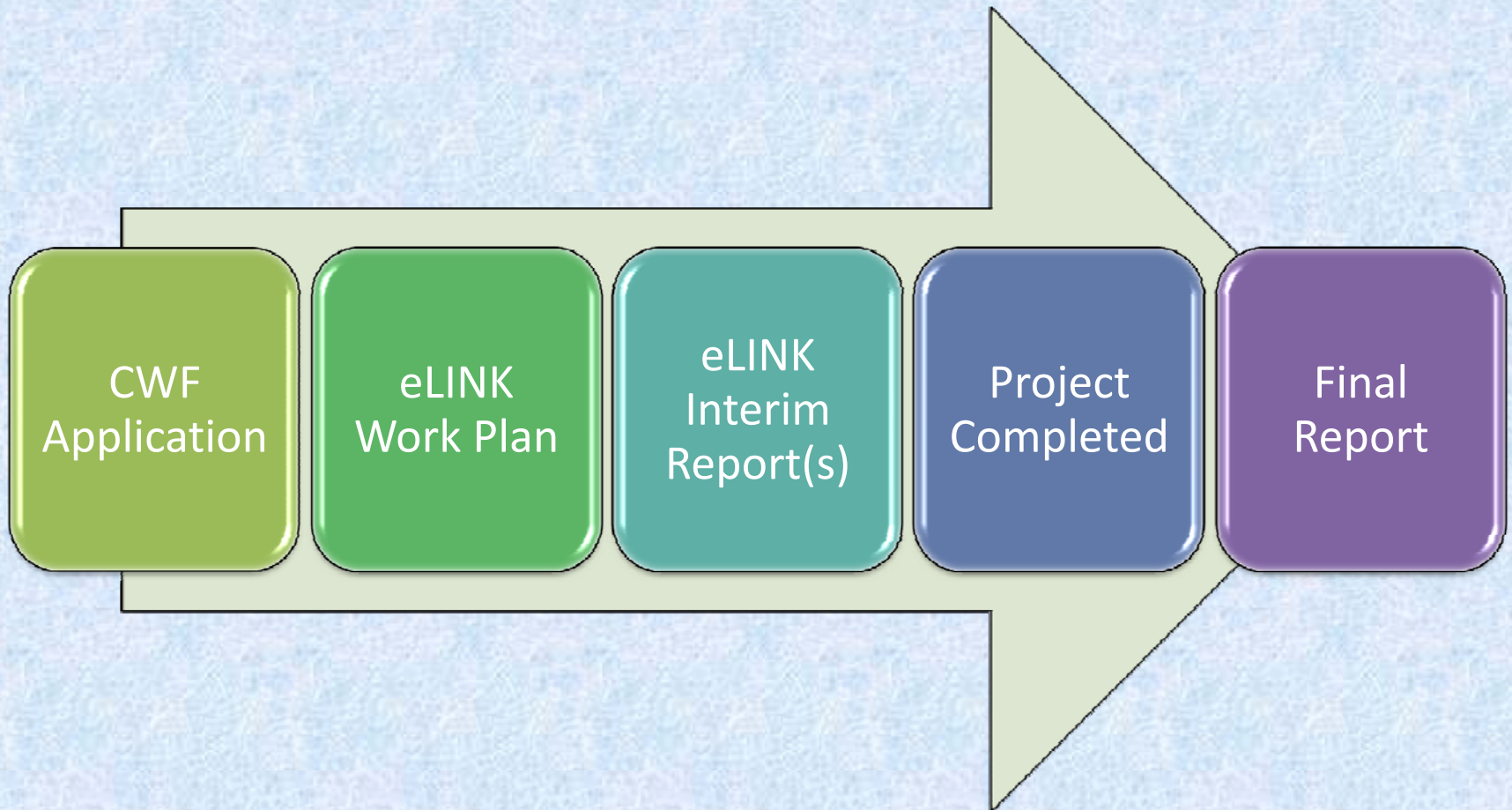


# What is New in FY2012

- **Accelerated Implementation Grants:** There should be no land and water projects in the work plan.
- **Community Partners Conservation Program:**
  - Additional information will be included at the end of today's webinar session.

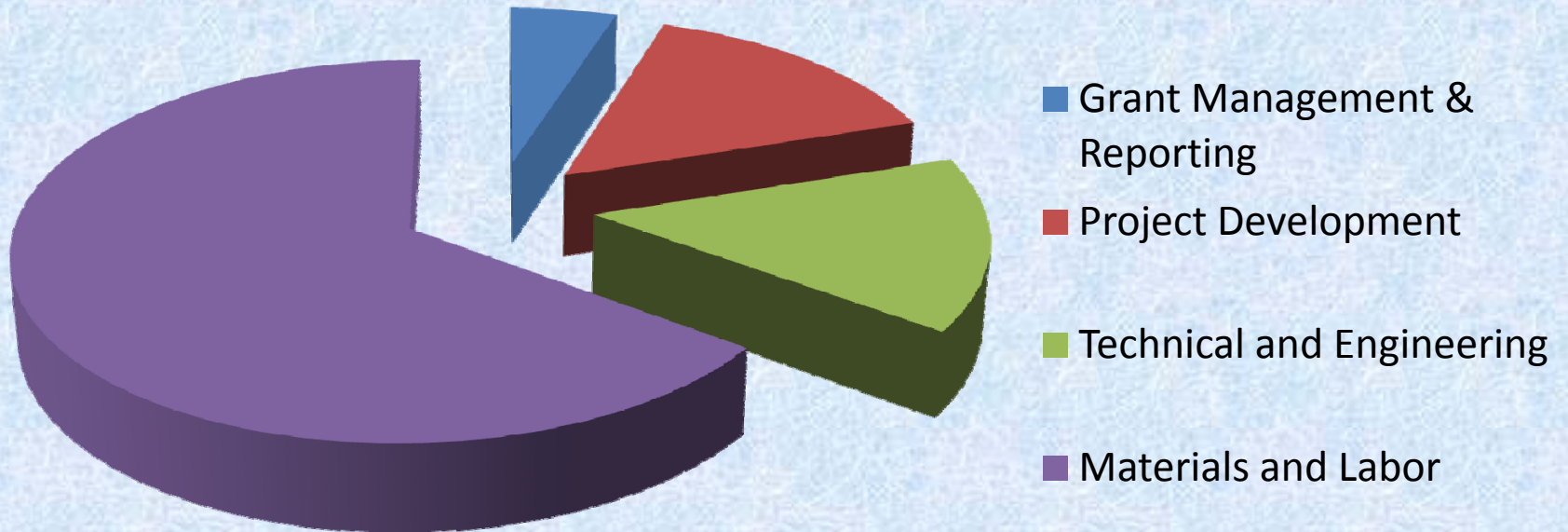


# Connecting Project Results to Reports



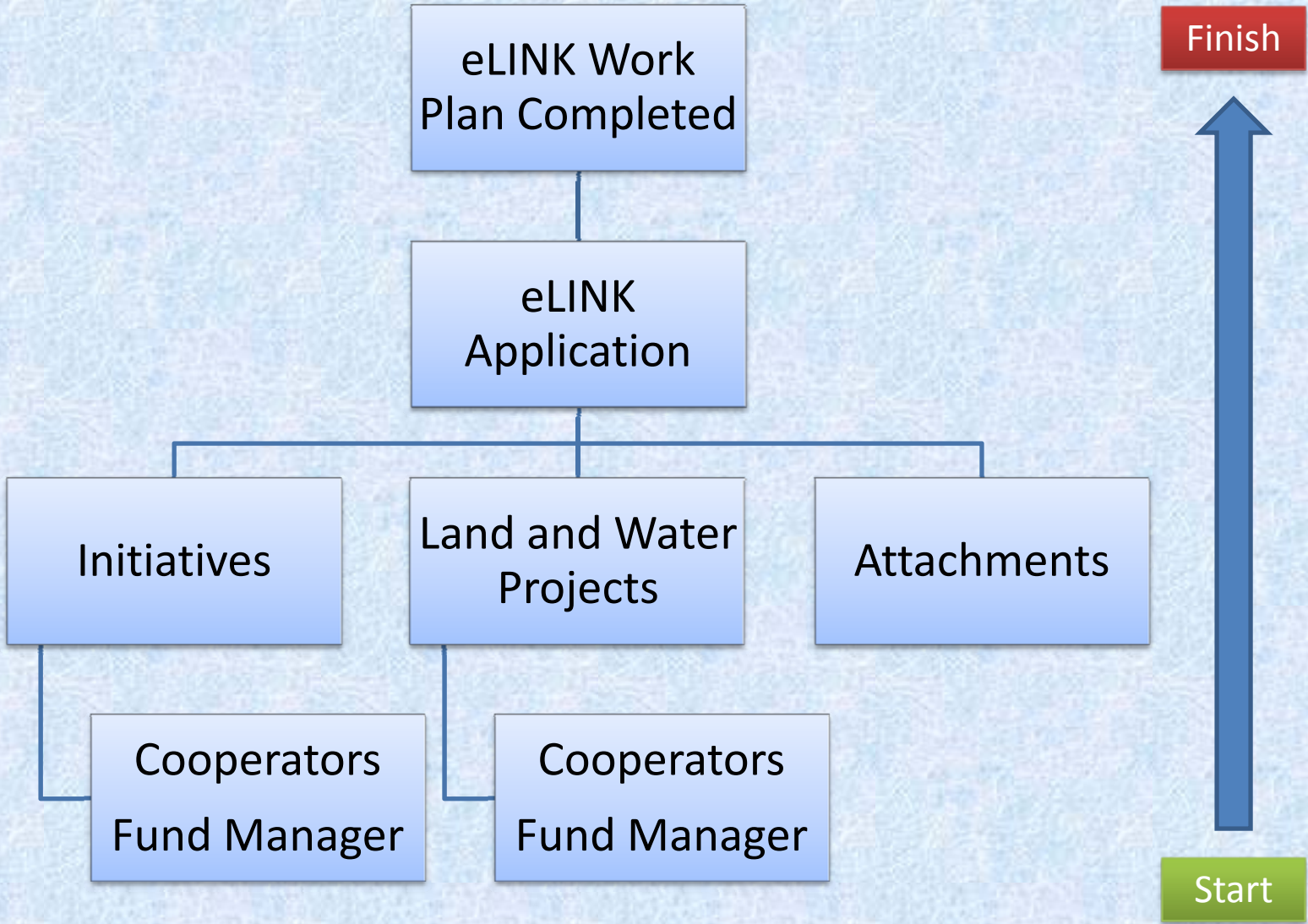
# Telling the Story...

## CWA Grant





# eLINK Work Plan Outline



# BWSR CWF Work Plan Guidance Documents

- CWF Work Grant Work Plan Guidance (Clean Water Assistance)
- Feedlot Water Quality and SSTS Abatement Guidance
- Accelerated Implementation Grants
- Community Partners Grants

- Posted on the BWSR website
- Reporting Guidance also posted
- Updated periodically

<http://www.bwsr.state.mn.us/grants/reporting.html>




# Standard Initiative Types

- Admin/Grant Management: Direct cost acceptable for grant management and reporting of Clean Water Fund grants.
- Project Development: Generally, refers to project support activities such as; public outreach; initial contacts, or other activities which directly support or supplement the goals and outcomes of the project.
- Technical and Engineering (TE): Detail on who is providing technical services, staff qualifications and standards being used. Generally, LGU work done after financial assistance contracts are in place.

# Technical/Engineering Example

mdrewit0 (Logout) Stormy District (SWCD) January 10, 2011

## eLINK4Web



Initiatives - 2011 Stormy SWCD Stream Bank Restoration Project

Home > Initiatives > Add Initiative v4.2.17.0

- Information Center
- Cooperators
- Grants
- Objectives
- Land & Water Projects
- Initiatives
  - Initiative Search
  - Add Initiative
- Fund Manager
- Map Viewer
- Summary Reports
- User Preferences

**Details** | Events | Cooperators | Attachments | Financial Services

**Initiative Name:** 2011 Stormy SWCD Stream Bank Restoration Project

**Initiative Year:** 2011

**Initiative Type:** Technical and Engineering

**Planned Start Date:** 02/01/2011 | **Planned Completion Date:** 01/01/2012


**Actual Start Date:** | **Actual Completion Date:**

**Objective:**

**Approval Date:** | **Initiative Status:** Open

**Description:** Stormy SWCD will work with the Technical Service Area Engineer and DNR staff on survey and design of the project. Stormy SWCD will provide in-kind match contribution for the technical component of this project.

**Actual Results:**



# Technical/Engineering Example

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**Objective:**

**Approval Date:** | **Initiative Status:** Open

**Description:**

**Actual Results:**

The Stormy SWCD District Technician (Joe Smith) and District Manger (June Olson) will assist the Technical Service Area Engineer (TSA) with survey work. Design work will be completed by Erica Johanson, TSA Engineer. Supplemental Engineering will be provided by Stream Flow Inc. from licensed engineer Jerry Smith. DNR staff person Jimmy Johnson, hydrologist, will provide additional oversight of project construction. All technical approval authority documents are available upon request.

# Reporting Summary

- Annual reporting February 1<sup>st</sup>
- Interim payment request
- Final reporting requirements
- Documentation and record retention
  - Grants Manual Link:
    - <http://www.bwsr.state.mn.us/grants/manual/index.php#/Purpose%20&%20Scope/7/top>

# Grant Agreement Highlights

- Work on grant and match can only be accrued once:
  - Work plan approval by BC (deadline March 30<sup>th</sup>), and
  - Grant Executed (deadline April 30<sup>th</sup>).
- Grant End Date (December 31<sup>st</sup>, 2014)
- Reporting due once a year (February 1<sup>st</sup> )
- Habitat Evaluations



# Rice Lake Nutrient Reduction and Habitat Improvement



# Clean Water Fund Stories

## Clean Water Funds: 2010

Clean Water Grant	\$250,000
Leveraged Funds*	\$2,526,000
Total Project Budget	\$2,776,000

\* Leveraged Funds include required 25% local match

### Targeted Water:

Rice Lake Wetland, Pelican River, Detroit Lake, Muskrat, Sallie and Melissa Lakes

### Project Sponsor:

Pelican River Watershed District

### Partners:

Natural Resource Conservation Service, US Fish and Wildlife Service, MPCA, MN DNR - Wildlife and Waters Divisions, City of Detroit Lakes, private landowners

### Grant Period:

January 2010 - December 2011

### Project Contact:

Tera Guetter  
(218) 846-0436  
tera.guetter@arvig.net  
www.prwd.org



## Project Narrative

The District initiated a project in 2003, called "The Nutrient Reductions to Detroit Lake Project", to improve the water quality of Detroit Lake, downstream lakes, and the watershed area. It also promoted a healthy recreation-based economy for the Detroit Lakes region in northwestern Minnesota.

From its monitoring program, the District identified the upstream ditched Rice Lake wetland as the highest source of phosphorus entering Detroit Lake. The quality was worse than untreated urban stormwater runoff. To reduce phosphorous loading by 600-1,600 Kg/year from the wetland, the water level is being increased by an average of two feet by the construction of two dam structures, a road elevation improvement, and ditch modifications.

There are numerous technical design and real estate aspects to getting a project like this built. The Clean Water Fund grant is assisting with the engineering and construction designs and partial assistance with purchase of flowage easements. Engineering designs for the structures and road improvements started in August 2010. In early 2011, flowage easements will be completed for the project and cover approximately 896 acres.

In addition to the water quality benefits, approximately 78 additional acres of Type I wetland vegetation will be restored and approximately 462 acres of Type 2 through 7 wetlands will be created or enhanced. This expansion includes 178 acres of Type 3 wetland to enhance needed primary brooding and nesting habitat for several species of migratory waterfowl.



# Questions?

## Contact Information:

- North Region:
  - Jeff Hrubes;
  - [Jeff.Hrubes@state.mn.us](mailto:Jeff.Hrubes@state.mn.us)
    - 218-833-8608
- Metro Region:
  - Marcey Westrick;
  - [Marcey.Westrick@state.mn.us](mailto:Marcey.Westrick@state.mn.us)
    - 651-284-4153
- South Region:
  - Matt Drewitz;
  - [Matt.Drewitz@state.mn.us](mailto:Matt.Drewitz@state.mn.us)
    - 507-359-6076
- BC contact



# Community Partners Conservation Program

- OK to have some else besides you manage the grant process, but your Board still needs to oversee the grant.
- Conflict of interest policy
- Transparency requirements



# Framing the Picture

- Program Development
- Grant Management and Reporting
- Technical Delivery
- Time
- Follow-up
- Transparency

Managing conflicts of interest



# Sideboards

- All grants require minimum 25% local match
  - Cash or in-kind
- \$ 150,000 maximum grant per LGU
- \$ 30,000 maximum grant per NGO project
- CWF policies apply
  - 10-year lifespan
  - Estimated outcomes
  - Reporting and financial sureties required
  - Conservation land value

# Ineligible Activities

- Aquatic invasive species control (curly leaf pondweed, carp control),
- In-lake treatments (alum, iron filings, ferric chloride, barley straw, etc.),
- Educational events such as garbage clean-ups, etc., and
- Project enhancements – i.e., park benches, aesthetic shrubbery/plantings.

# Grant Agreements

- Contact Information
- Amount
- Timeframe
- Workplan (can be incorporated by reference)
- Reporting deadlines
- Payment method
- Cancellation information & requirements
- Other requirements

# Soliciting Proposals

- Policy first—Board should adopt local guidelines
- RFP- What will be funded
  - How will choices be made?
  - What's the timeframe for application?
  - When are awards made?
  - What type of practices are you looking for
  - Who's eligible?
  - Technical requirements
  - Other requirements-eligible match,
- Application form-
- Review Process



# Questions?

