

# Committees April 2021

## ADMINISTRATIVE ADVISORY COMMITTEE (AAC)

*Membership:* Gerald Van Amburg, chair citizen

Tom Schulz, vice-chair soil & water conservation district Kathryn Kelly soil & water conservation district Jayne Hager Dee soil & water conservation district

Andrea Date metro cities

Rich Sve county commissioner
Joe Collins watershed district/WMO
Jill Crafton watershed district/WMO

John Jaschke staff Rachel Mueller staff

**Responsibility:** The AAC consists of the Board's chair and vice-chair and the chairs of the Board's standing committees. The AAC will make evaluations and recommendations to the Board on various Board issues including ethics; expenses/per diem; bylaws; and legislation and budgets. The AAC will act as the personnel committee for personnel actions relating to the Board's executive director. The chair may include additional members ad hoc to address special or unique topics or issues.

**Meetings:** The committee will meet at the call of the chair.

#### AUDIT & OVERSIGHT COMMITTEE (A&O)

Membership: Joe Collins, chair watershed district/WMO

Gerald Van Amburg citizen
Ted Winter citizen

Rich Sve county commissioner

Tom Schulz soil & water conservation district Kathryn Kelly soil & water conservation district

Angie Becker Kudelka staff

**Responsibility:** The Committee consists of the Board's chair, vice-chair, and appointed at-large members. It appraises the effectiveness of the agency's internal controls and risk assessment and provides an avenue of communication between BWSR's internal audit function and external auditors, management, and the Board. In addition, the A&O is also responsible for the Performance Review and Assistance Program (PRAP) oversight and receives reports on BWSR and Local Government Unit program evaluations and fiscal compliance matters.

**Meetings:** The Committee will meet at least once during the year or at the call of the chair or a majority of the members.

## **BUFFERS, SOILS & DRAINAGE COMMITTEE (BSDC)**

*Membership:* Kathryn Kelly, chair soil & water conservation district

Rich Sve county commissioner
Neil Peterson county commissioner

Ted Winter citizen
Gerald Van Amburg citizen

Jeff Berg Department of Agriculture

Jason Garms Department of Natural Resources

Wayne Cords Pollution Control Agency

Joel Larson University of Minnesota Extension

Tom Gile staff

**Responsibility:** The Committee is responsible for reviewing buffer, drainage and soil conservation statutes, rules, policies, guidelines, programs and special projects; and for reviewing plans, operational partnerships, and opportunities to enhance the agency's implementation of programs; and for making the resulting recommendations to the Board.

**Meetings:** The Committee will meet as determined by the Committee chair in consultation with the Board Chair or staff.

## **DISPUTE RESOLUTION COMMITTEE (DRC)**

*Membership:* Rich Sve, chair county commissioner

Gerald Van Amburg citizen

Joe Collins watershed district/WMO

Tom Schulz soil & water conservation district

Travis Germundson staff

**Responsibility:** The Committee is responsible for appeals relating to the Wetland Conservation Act decisions of local governments, watershed district rule and permit decision appeals, and, under MS103A.301, determinations of water law and policy. The authority of the DRC is established in statute and assigned to the DRC by the Board. Under current guidelines the DRC hears the appeals and makes recommendations to the Board.

Per M.S. 103B.101, Subd.10, the committee is appointed by the board chair.

**Meetings:** The Committee will meet as needed to process appeals that have been filed with the Board.

## **GRANTS PROGRAM AND POLICY COMMITTEE (GP&PC)**

**Membership:** Tom Schulz, chair soil & water conservation district

Kathryn Kelly soil & water conservation district

Ted Winter citizen
Andrea Date metro cities

Neil Peterson county commissioner
Rich Sve county commissioner
Jill Crafton watershed district/WMO
Glenn Skuta Pollution Control Agency
Jeff Berg Department of Agriculture

Kevin Bigalke (acting) staff
Marcey Westrick (acting) staff

**Responsibility:** The Committee is responsible for reviewing cost-share, non-point engineering, clean water, natural resources block grants, local water management grants and related grant allocations, policies, and rules and making recommendations to the Board.

**Meetings:** The Committee will meet at least two times a year or as needed to review allocations or policies for base grants, competitive grants and special grants.

## RIM RESERVE COMMITTEE (RRC)

**Membership:** Jayne Hager Dee, chair soil & water conservation district

Gerald Van Amburg citizen
Ted Winter citizen

Tom Schulz soil & water conservation district Kathryn Kelly soil & water conservation district

Steve Robertson Department of Health

Jeff Berg Department of Agriculture

Jason Garms Department of Natural Resources

Sharon Doucette staff

**Responsibility:** The Committee is responsible for overseeing all aspects of the Reinvest in Minnesota (RIM) Reserve conservation easement program; for reviewing RIM Reserve Program statutes, rules, policies, guidelines, payment rates and projects; and for developing strategic plans, operational partnerships, and opportunities to enhance the agency's conservation easements programs; and for making the resulting recommendations to the Board.

**Meetings:** The Committee will meet as determined by the Committee chair in consultation with the Board Chair or staff.

## WATER MANAGEMENT & STRATEGIC PLANNING COMMITTEE (WMSPC)

**Membership:** Andrea Date, chair metro cities

Jayne Hager Dee soil & water conservation district Kathryn Kelly soil & water conservation district

Joe Collins watershed district/WMO Steve Robertson Department of Health

Joel Larson University of Minnesota Extension

Glenn Skuta Pollution Control Agency

Jason Garms Department of Natural Resources

Jeff Berg Department of Agriculture

Kevin Bigalke staff Jenny Gieseke staff

**Responsibility:** The Committee is responsible for the development of strategic plans for the Board including identification of key outcomes, partnerships and opportunities. The WMSPC is also responsible for the development of program and policy to guide and direct implementation of local water and watershed management plans, including the One Watershed - One Plan program.

**Meetings:** The Committee will meet as determined by the Committee chair in consultation with the Board Chair or staff.

## **WETLAND CONSERVATION COMMITTEE (WCC)**

Membership: Jill Crafton, chair watershed district/WMO

Gerald Van Amburg citizen
Ted Winter citizen

Neil Peterson county commissioner

Jayne Hager Dee soil & water conservation district
Jason Garms Department of Natural Resources

Jeff Berg Department of Agriculture

Les Lemm staff

**Responsibility:** The Committee is responsible for reviewing Wetland Conservation Act (WCA) and wetland banking rules, policies, guidelines and projects.

**Meetings:** The Committee will meet as determined by the Committee chair in consultation with the Board Chair or staff.

## DRAINAGE WORK GROUP (DWG) LIAISON

Neil Peterson county commissioner

Tom Gile staff

**Responsibility:** The Drainage Work Group is responsible for developing recommendations for drainage system management and related water management, including recommendations for updating Minnesota Statutes Chapter 103E Drainage and related provisions.

**Meetings:** The work group will meet as determined by the staff.

#### **REGIONAL COMMITTEES:**

#### Membership:

Northern	Southern	Central
Rich Sve, chair – CC	Ted Winter, chair – CIT	Joe Collins, chair – WD
Neil Peterson – CC	Kathryn Kelly – SWCD	Jill Crafton – WD
Gerald Van Amburg – CIT	Vacant – TWP	Jayne Hager Dee – SWCD
Tom Schulz – SWCD	Jeff Berg – MDA	Andrea Date – MC
Jeff Berg – MDA	Steve Robertson – MDH	Joel Larson – UME
Theresa Ebbenga – DNR	Scott Roemhildt – DNR	Melissa Lewis – PCA
Theresa Haugen – PCA	Ed Lenz – staff	Steve Robertson – MDH
Ryan Hughes – staff		Grant Wilson – DNR
		Kevin Bigalke – staff

**Responsibility:** Each Committee has the responsibility to review county water plans, water management organization plans, watershed district plans, comprehensive wetland plans, and alternatives or amendments to same and to advise the Board on the adequacy of the plans. The Committees also hold hearings and make recommendations to the Board on establishment, dissolution, boundary changes and other specific local government plans and governance matters.

**Meetings:** The Committees will meet as necessary to review local water plans and amendments and hold hearings as ordered by the Board. Staff will coordinate meeting locations and schedules with members.

CC = county commissioner WMO = watershed management organization

CIT = citizen MC = metro cities

SWCD = soil and water conservation district NMC = non-metro cities

WD = watershed district TWP = townships

UME = University of Minnesota Extension

**NOTE:** Committee membership and proceedings are included in the Board Bylaws.