

SOIL AND WATER CONSERVATION DISTRICT PERFORMANCE STANDARDS

LGU Name: _____

Performance Area	Performance Standard	Level of Review	Rating	
			Yes, No, or Value	
			YES	NO
	<ul style="list-style-type: none"> ■ Basic practice or Statutory requirement ★ High Performance standard <p>(see instructions for explanation of standards)</p>	<ul style="list-style-type: none"> I Annual Compliance II BWSR Staff Review & Assessment (1/10) 		
Administration	■ Financial statement: annual, on-time and complete	I		
	■ Financial audit: completed as required by statute (see guidance) or as per BWSR correspondence	I		
	■ eLINK Grant Report(s) submitted on-time	I		
	■ Data practices policy: exists and reviewed/updated within last 5 yrs	II		
	■ Personnel policy: exists and reviewed/updated within last 5 yrs	II		
	■ Technical professional appointed and serving on WCA TEP	II		
	■ SWCD has an adopting resolution assuming WCA responsibilities and appropriate decision delegation resolutions as warranted (If WCA LGU)	II		
	★ Job approval authorities: reviewed and reported annually	II		
	★ Operational guidelines and policies exist and are current	II		
	★ Board training: orientation & cont. ed. plan and record for each board member	II		
	★ Staff training: orientation and cont. ed. plan/record for each staff member	II		
	Planning	■ Comprehensive Plan: updated within 5 yrs or current resolution adopting unexpired county LWM plan	I	
■ Biennial Budget Request submitted on time		I		
★ Prioritized, Targeted and Measureable criteria are used for Goals and Objectives in the local water management plan as appropriate.		II		
★ Annual Plan of Work: based on comp plan, strategic priorities		II		
Execution	■ Are state grant funds spent in high priority problem areas	II		
	■ Total expenditures per year (over past 10 yrs)	II	attach	
	■ Months of operating funds in reserve	II		
	■ Replacement and restoration orders are prepared in conformance with WCA rules and requirements.	II		
	■ WCA TEP member is knowledgeable/trained in WCA technical aspects	II		
	■ WCA TEP member contributes to TEP reviews, findings & recommendations	II		
	■ WCA decisions and determinations are made in conformance with all WCA requirements (If WCA LGU)	II		
	■ WCA TEP reviews/recommendations appropriately coordinated(if LGU)	II		
	★ Certified wetland delineator: on staff or retainer	II		
	★ Outcome trends monitored and reported for key resources	II		
Communication & Coordination	■ Website contains all required content elements	I		
	★ Website contains additional content beyond minimum required	II		
	★ Track progress on I & E objectives in Plan	II		
	★ Obtain stakeholder input: within last 5 yrs	II		
	★ Annual report communicates progress on plan goals	II		
	★ Partnerships: cooperative projects/tasks with neighboring districts, counties, watershed districts, non-governmental organizations	II		
	★ Coordination with County Board by supervisors or staff	II		

