

GREATER MN WATERSHED DISTRICT PERFORMANCE STANDARDS

LGU Name: _____

| Performance Area | Performance Standard | Level of Review | Rating | |
|--|---|---|-------------------|----|
| | | | Yes, No, or Value | |
| | | | YES | NO |
| | <ul style="list-style-type: none"> ★ High Performance standard ■ Basic practice or Statutory requirement (see instructions for explanation of standards) | <ul style="list-style-type: none"> I Annual Compliance II BWSR Staff Review & Assessment (1/10 yrs) | | |
| Administration | ■ Annual report: submitted by mid-year | I | | |
| | ■ Financial audit: completed within last 12 months | I | | |
| | ■ Drainage authority buffer strip report submitted on time | I | | |
| | ■ eLink Grant Report(s): submitted on time | I | | |
| | ■ Rules: date of last revision or review | II | mo/yr | |
| | ■ Personnel policy: exists and reviewed/updated within last 5 yrs | II | | |
| | ■ Data practices policy: exists and reviewed/updated within last 5 yrs | II | | |
| | ■ Manager appointments: current and reported | II | | |
| | ■ WD has resolution assuming WCA responsibilities & appropriate delegation resolutions as warranted.(N/A if not LGU) | II | | |
| | ■ WD has knowledgeable & trained staff that manages WCA program or has secured a qualified delegate. (N/A if not WCA LGU) | II | | |
| | ★ Administrator on staff | II | | |
| | ★ Board training: orientation & cont. ed. Plan/record for each board member | II | | |
| | ★ Staff training: orientation & cont. ed. Plan/record for each staff | II | | |
| | ★ Operational guidelines exist and current | II | | |
| ★ Public drainage records: meet modernization guidelines | II | | | |
| Planning | ■ Watershed management plan: up-to-date | I | | |
| | ★ Biennial Budget Request submitted on time | II | | |
| | ★ Strategic plan identifies short-term activities & budgets based on state and local watershed priorities | II | | |
| | ★ Member of County Water Plan Advisory Committee(s) | II | | |
| Execution | ■ Engineer Reports: submitted for DNR & BWSR review | II | | |
| | ■ WCA decisions and determinations made in conformance with all WCA requirements. (N/A if not LGU) | II | | |
| | ■ WCA TEP reviews/recommendations coordinated(N/A if not LGU) | II | | |
| | ■ Total expenditures per year for past 10 years | II | attach | |
| | ★ Water quality trends tracked for key water bodies | II | | |
| ★ Watershed hydrologic trends monitored / reported | II | | | |
| Communication & Coordination | ■ Functioning advisory committee: recommendations on projects, reports, maintains 2-way communication with Board | II | | |
| | ■ Communication piece sent within last 12 months | II | | |
| | ★ Website: contains annual report, financial statement, board members, contact info, grant report(s), watershed management plan, meeting notices, agendas & minutes, updated after each | II | | |
| | ★ Obtain stakeholder input: within last 5 yrs | II | | |
| | ★ Track progress for I & E objectives in Plan | II | | |
| | ★ Coordination with County Board, SWCD Board, City/Twp officials | II | | |
| | ★ Partnerships: cooperative projects/tasks with neighboring districts, counties, soil and water districts, non-governmental organizations | II | | |